

CTE Lending Library

Student Application Form

A student service provided by College of the Canyons
And sponsored in part by the Career and Technical Education – Perkins IV Title IC Grant

CTE Textbook for: **FALL 2009**

Please print legibly

Student Name: _____ Student ID: _____

Phone: _____ Email: _____

STUDENT RIGHTS & RESPONSIBILITIES *(You must read and initial each item below)*

_____ I acknowledge that I am currently enrolled at College of the Canyons, have a cumulative grade point average of 2.00 or higher, and meet one of the definitions for special populations for Perkins funds:

CHECK ALL THAT APPLY

- (A) Individuals with disabilities;
 (B) Individuals from economically disadvantaged families, including foster children;
 (C) Individuals preparing for non-traditional fields;
 (D) Single parents, including single pregnant women;
 (E) Displaced homemakers; and
 (F) Individuals with limited English proficiency.

_____ I acknowledge that my declared academic program is the same as the course of which I am requesting CTE textbooks.

_____ I understand that if I am eligible for CTE textbook(s) I will be notified by **email**, which will identify the CTE textbooks reserved for me.

- This email will also inform me of the date, time and location my CTE textbook(s) will be available for pick-up. You must show a Photo ID in order to pick-up your textbooks.

_____ I understand that if I am **not** eligible, or CTE textbooks are no longer available for my classes, that I will be notified by **email**.

_____ I understand that the CTE textbooks are loaned for the duration of the **Fall 2009 Semester** only.

_____ I understand that I cannot sell my CTE textbook(s) or return CTE textbooks to the COC Bookstore for buy-back. All CTE books are the property of the Santa Clarita Community College District.

_____ I understand that I must return all CTE textbooks in **good condition**. This means that only highlighting is allowed, no other writing or modifications.

_____ I understand that I must return all CTE textbook(s) to the 1st Floor Circulation Desk in the Library (Valencia Campus only) **on or before the last day of the term for which they were issued**.

_____ I understand that any CTE textbooks not returned **on or before the last day of the term for which they were issued** will result in an administrative **HOLD** on my student records. I understand and agree that the HOLD will be calculated at 100% of the COC Bookstore new book price (listed below). This HOLD will prevent any future class registration and release of official transcripts from College of the Canyons.

My signature acknowledges my agreement to and understanding of the rights and responsibilities of the CTE Lending Library Program for the **Fall 2009 Semester**. I understand that I must return all CTE textbooks **on or before the last day of the term for which they were issued** to the 1st Floor Circulation Desk at the Library (Valencia Campus only).

Student Signature _____ Date _____

OFFICE USE ONLY

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Special Populations

Min 2.00 Cum GPA [STAT]

Enrolled [STAT]

Academic Program [SASM]

Specify _____

COURSE

New Bk Price

Authorized By _____ Date _____ Email _____ LIBR _____ P/U Date/Time _____

CTE Textbook Availability List

for Fall 2009 Semester

REVISED August 10, 2009

Course	Textbook Title ISBN	Edition Hard/Paper	Author Bkstr Price	Publisher
1 ADMJUS-101	Introduction to Law Enforcement & Criminal Justice ISBN: 13:978-0-495-39090-9	9th	Hess \$152.00	Wadsworth-Cengage
2 BUS-100	Business Essentials ISBN: 978013159483	7th Paperback	Ebert \$80.00	Pearson
3 BUS-211	Contemporary Business and Online Commerce Law ISBN: 9780136015000	6th Hard	Cheeseman \$178.65	Pearson Prentice Hall
4 CULARTS-120	On Cooking ISBN: 13:978-0-13-506412-2	7th Hard	Labensky \$141.95	Pearson
5 CULARTS-121	So You Want to be a Chef? ISBN: 978-0-470-08856-2	2nd Paperback	Brefere \$35.00	Wiley
6 ECE-120	Child Development ISBN: 13:978-0-205-61559-9	8th Hard	Berk \$132.00	Pearson/Allyn Bacon
7 FIRETC-102	Fire Prevention Inspection and Code Enforcement ISBN: 13-978-4180-0944-1	3rd	Diamantes \$82.35	Delmar Cengage Learning
8 HLHSCI-151	Pre-Hospital Emergency Care ISBN: 13:978-0-13-174143-0	8th Paperback	Mistovich \$81.45	Pearson
9 JOURN-100	The Dynamics of Mass Communication ISBN: 978-0-697-14361-7	10th Paperback	Dominick \$110.00	McGraw Hill
10 NURS-222	Leading and Managing in Nursing ISBN: 978032309000	4th	Yoder-Wise \$53.95	Elsevier
11 PARLGL-105	Tort Law for Paralegals ISBN: 0-7355-5837-X	2nd Paperback	Bevans \$109.95	Aspen Pub
12 PHOTO-160	Photography ISBN:0-13-183988-8	4th Revised Paperback	Horenstein \$105.60	Pearson
13 RTVF-100	The Dynamics of Mass Communication ISBN: 978-0-697-14361-7	10th Paperback	Dominick \$110.00	McGraw Hill